Interview Prep

To prepare for your job interview, search the internet for interview questions that are related to the job description, then use this template to structure your answers.

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| What skills does the job description require?  List…. | SITUATION Describe the situation, context, and background. | TASK Describe the assignment or work to be completed. | ACTION Describe what you did and how you did it. | RESULT What was the result? Reflect on your experience. |
| CONFLICT WITH A TEAM MEMBER |  |  |  |  |
| Initiative/Above & beyond |  |  |  |  |
| Communication skills |  |  |  |  |
| project management/ ability to work independently |  |  |  |  |
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